

How to View ONLY the Current Term's Assignments & Grades

1. Log in to Skyward and open a gradebook.

2. Click "Display Options" pull down and left-click once on "Grade Period Display."

The screenshot shows the Skyward Educator Access Plus interface. The top navigation bar includes 'Home Page', 'My Gradebook', and 'Main Screen'. The 'Display Options' menu is open, showing options like 'Student Display', 'Assignment Display', 'Grade Period Display', and 'Modify Gradesheet Sequence'. A yellow callout box points to the 'Grade Period Display' option with the text: 'Select the Display Options button, click Grade Period Display.'

Students	Term Grade	Bones Lab WK34-Fri 04/20/2007	Chapter 12 WK36-Fri 05/04/2007	Sample Exam WK37-Fri 05/11/2007	Newspaper WK38-Thu 05/17/2007	Chapter WK40-Tu 05/31/2007
1 Alisha Long	A- 91.25%	LAB 100	QUIZ 100	HWK 100	PRO 100	TST 89.00
2 Andrew J Krause	D- 61.45%	75.96	80.36	81.84	80.16	
3 Ashley M Arneson	A- 90.40%					
4 Brittany Fallstad	C+ 76.25%					

3. If you don't want to see First Term's assignments after second quarter starts (much like turning the page in your grade book), click "Hide All" under the words "Display Assignments." To do the same with overall grades, do the same in the "Display Grade Period" column.

The screenshot shows the 'Display Assignments' and 'Display Grade Period' sections. There are two callout boxes: one pointing to the 'Hide All' button under 'Display Assignments' with the text 'To de-select all assignments (except the current grading period), click Hide All.' and another pointing to the 'Hide All' button under 'Display Grade Period' with the text 'To de-select all overall grading periods grades (except the current grading period), click Hide All.' There are also two callout boxes pointing to the 'Show All' buttons with the text 'To display all assignments throughout the course, click Show All.' and 'To display all overall grading periods grades throughout the course, click Show All.'

Display Assignments	Display Grade Period	Grading Period	Date Range
<input type="checkbox"/>	<input type="checkbox"/>	MIDTERM 1	09/02/2006 - 10/03/2006
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MIDTERM 3	01/22/2007 - 02/19/2007
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TERM 3	01/22/2007 - 03/22/2007
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MIDTERM 4	04/01/2007 - 06/01/2007
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	*TERM 4	04/01/2007 - 07/30/2007

* Signifies the Current Grade Period(s). These cannot be hidden.

DON'T WORRY! You can always come back to this same window and click "Show All" to see them again if you need to! Then click "Save" and you're done! (experiment with it & see how you like it)