



## Tech & PD Update

October 16, 2014

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## Institute Follow Up


Thank you for sharing your opinions about Friday's Educators' Institute!

- **Evaluation Form:** If you have not already done so, please visit the [Institute Web Site](#) ([tech205.weebly.com/institute](http://tech205.weebly.com/institute)). At the bottom of the agenda you'll find a button that will take you to the [Evaluation Form](#) ([bit.ly/Inst2014Eval](http://bit.ly/Inst2014Eval)).
- **CPDU Form:** When you submit the form you'll receive instructions about how to access your CPDU form: To download **your CPDU form**, go back to the [Institute Web Site](#) ([tech205.weebly.com/institute](http://tech205.weebly.com/institute)) and click Kim Bearden's picture.
- **Session Handouts:** Many have said they would have liked to attend more sessions than our time at Institute allowed. Institute handouts will remain on the [Institute Breakout Sessions](#) ([tech205.weebly.com/institute-breakout-sessions](http://tech205.weebly.com/institute-breakout-sessions)) for the foreseeable future. Feel free to access handouts that interest you at any time.
- **Where's My Book?** If you did not receive your copy of Kim Bearden's *Crash Course...* book, please contact your building principal.
- **Presenters:** I'll get lists of attendees to you for follow-up later this weekend. I will share general comments and will disaggregate feedback directed toward your individual sessions and get to you later next week - feedback not relevant to your session will not be shared.

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## Update Chromebooks Frequently

When you see a small upward-pointing arrow like this  in the lower-right corner of your Chromebook screen - near the clock - it's time to install an update. Here's how it works:

1. When you see the arrow, click on it.
  2. Click the words **Restart to Update**
  3. Let the machine restart, then log in again.
- [Watch a video about this simple process on YouTube](#)
  - [Read a Google Support article about this process](#)

And that's it! This process is simple, safe, and takes about 30 seconds. It's a good thing to teach students to do as well. In fact, you are encouraged to find some time to do this periodically as part of your regular classroom activities. Updates are scheduled by Google about every 6 weeks - we don't control this locally. Users are notified automatically, but it requires a very brief manual restart to apply the changes.

This might be a good thing to schedule into Advisory, Homeroom, Morning Meetings, or at the beginning of a certain class or period. Installing updates is an essential part of using our Chromebooks, as it helps us keep up with changes, prevent or deal with hacks, etc.

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## October = National Bullying Prevention Awareness Month

Help students unite against bullying of all kinds with these resources!

- [PACER's National Bullying Prevention Center](#) resources
- [Stomp Out Bullying](#)
- [NCTSN's Bullying Prevention Awareness](#) resources
- [Do Something Project's Anti-Bullying Month](#) resources
- Find lots of age-appropriate Cyber-Bullying Prevention and Awareness lesson plans and activities, both online & traditional, on the [District's Internet Safety Web site](#), too!

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## October = National Cyber Security Awareness Month

October is National Cyber Security Awareness Month! you can help students keep themselves and their personal information safe by simply changing passwords. On our [District's Internet Safety Web site](#) you'll find at least one lesson at each grade level grouping on how to create a safe & secure password, and why students should never share passwords or other sensitive information.

Remember: Teaching Internet Safety to every student every year is the law!

Other tools for promoting National Cyber Security Awareness:

- [Stay Safe Online, from the National Cyber Security Alliance](#)
- [Cyber Security Resources from the Department of Homeland Security](#)
- [Illinois Attorney General's Online Safety Tips for students and parents](#)

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## Password Change Tools

District #205 Technology Department has provided 2 simple tools to help you and your students stay safe and keep data secure.

### When the student knows the old password

- [District Web Page](#)
- Point to **Internal Links**
- Click **Password Change Tool**
- In the first field, type the letters **ghs** then use the forward slash - it looks like this - \ - and **it lives on the key between Backspace & Enter**, NOT with the question mark.
- Type the old password
- Type the new password
- Type it again, exactly
- Click **Submit**

**When the student has forgotten the old password, or it just isn't working**

- [District Web Page](#)
- Point to **Internal Links**
- Select **Intranet Web Page**
- Select **Student Password Reset Tool**
- Enter your network credentials (login & password)
- Enter them again
- Enter the student's ID number (from their ID, etc.)
  - **BE CAREFUL!** If you mistype a number you could unknowingly reset some random student's password!
  - **DO NOT allow students to do this!**
- Click the **Reset Student Password and Log This Activity** button
- A random password will be generated - write it down and give it to the student.
- The student can then change the password to something meaningful to them using the instructions above.

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## Online Assignments & Templates

An easy way to incorporate technology into regular instructional activities is to start using Online Assignments in Skyward! This is a great tool for quizzes, tests, exit tickets, etc.

- Secondary Gradebook
  - Open your class Gradebook
  - Under **Assignments** click **Add Assignment**
  - Create the assignment as usual
  - Click the **Options** button on the right and choose **Create Online Assignment**
- Standards Gradebook
  - Open your class Gradebook
  - Under **Events** click **Add Event**
  - Create the learning event as usual
  - Click the **Options** button on the right and choose **Create Online Assignment**
- **To make an assignment, quiz or test, etc., that you'll re-use periodically or annually, start by making a Template**
  - Open your class Gradebook
  - Under **Other Access** click **Online Assignments Templates**
  - Click **Add** to create a new Online Assignment Template

More details can be found at our [Skyward Help Web page!](#)

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## Online Courses = 21 CPDUs Each!

Looking for some quick CPDUs? Illinois Virtual School is offering online courses to help you integrate technology into your classrooms! There is a fee involved, but each successfully-completed course will net you 21 CPDUs each!

Learn more at <http://pd.ilvirtual.org>

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## Quad Cities STEAM Festival

Ignite your passion for science, technology, engineering, art and math at the **QC STEAM Festival** on **Saturday, November 8, 2014**. Join our interactive style conference for youth in grades 3-8 and get in depth, hands-on experience that could spark your interests!

- The **QC STEAM Festival** is a half-day conference held at the WIU Riverfront Campus in Moline. Enjoy multiple breakout sessions each hour, along with an exhibit hall featuring local STEAM groups sharing their resources and opportunities.
- **QC STEAM** begins at 8:00 am and ends at noon. Pre-registration is required in order to attend the event. Snacks will be provided. Registration opens August 21st and closes on Monday, October 20, 2014. The cost is only \$5 for attendees. Scholarships are available upon request.
- Attend **QC STEAM** or be one of our many youth presenters. In this unique conference both youth and adults serve as presenters! We are also seeking volunteers, and community youth STEAM providers to host a booth or facilitate a session.
- Register at: <http://web.extension.illinois.edu/hmrs/4h.html>

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## Professional Development Opportunities

### Monday, October 20

4:00pm: [The Coaching Cycle, part A](#)

### Tuesday, October 21

4:00pm: [The Coaching Cycle, part B](#)

5:30pm: [Chromebook Basics](#)

### Wednesday, October 29

4:00pm: [NTLT Meeting](#)

### Thursday, October 30

9:30am: [K-12 SANDBURG EDUCATIONAL NETWORK GET-TOGETHER](#)

### Saturday, November 1

9:00am: [Using Technology to Create a Global Classroom](#)

Find more at: [tech205.weebly.com/professional-devel](http://tech205.weebly.com/professional-devel)

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